



HUON VALLEY COUNCIL

Request for Letter of Support Form

A Request for Letter of Support Form must be completed and submitted to the Huon Valley Council for consideration. Please attach draft wording for the letter of support.

This request is made by: ☐ Individual ☐ Group ☐ Organisation Date of Request:

Organisation / Group Name:

Contact Person:

Address:

Suburb: Post Code:

Telephone: Email:

Project Name Support Requested For:

DESCRIPTION OF PROPOSED PROJECT OR PROGRAM

Please provide a brief statement of the work being proposed, including:

- *objectives of the grant application*
- *an overview of the proposed project scope for the grant funding*
- *proposed timeframe for delivery and the mode of delivery*
- *how the project will be managed*
- *who will be involved in the delivery*
- *who are funding contributors to the project*

GRANT INFORMATION

Name of grant for which you are applying:

Grant Organisation:

Amount of Funding Requested: Grant Due Date:

Submitting this form

Email the completed form and all supporting information to hvc@huonvalley.tas.gov.au

Please allow 7 business days from registration of your form for the request to be reviewed and completed.