



HUON VALLEY COUNCIL

REQUEST FOR QUOTATION RFQ 124

(Priority Weed Management Program 2026 / 2027)

Request for Quotes closes at 5:00pm EST on (26th August 2026)

Request for Quotes

PART 1 – PREAMBLE

Huon Valley Council is seeking quotes from suitably qualified and experienced contractors to deliver weed management services for the Natural Resource Management (NRM) Team's annual Priority Weed Management Program.

The program helps protect the Huon Valley community from the impacts of weeds and ensures Council meets its legal obligations under the *Biosecurity Act 2019* to manage declared weeds on Council land.

The program covers a range of weed sites grouped into three categories with different objectives and control approaches. Contractors' capabilities vary, and different contractors may be better suited to different categories or sites. The NRM Team therefore invites quotes either for the whole program, or for any combination of categories and/or individual sites within Categories 2 and 3.

Program categories:

1. **Quarries and Waste Transfer Stations**
Council operates four quarries and four waste transfer stations (some active, some disused). These sites carry a high risk of spreading weeds off-site, so the management objective is to contain declared weeds by treating weeds in locations where they might contaminate vehicles, equipment, or materials that move off site, and along property boundaries. Contractors quoting for this category must quote for the whole category.
2. **Reserves and Public Areas**
The NRM Team manages weeds across several natural area reserves and other public places. The management objective for sites in this category is to treat a range of declared and non-declared weeds to reduce their impact on natural values and public amenity. An ability to identify native vegetation and communities will be useful in achieving this objective. This category includes 8 separate sites which may be quoted for individually.
3. **Priority Weed Sites**
This category covers infestations of Class A declared weeds, which Council is legally required to eradicate. Management of sites in this category involves extensive surveying to ensure that all plants are located, mapped, and treated; a well-developed ability to identify the target weed species will be necessary. Many of the sites are on roadsides where traffic management may be required. This category includes 5 separate jobs, and contractors may quote for individual jobs or any combination of them.

For Categories 2 and 3, some weed mapping will be required. Contractors should be able to collect and report accurate GPS data as needed.

Suitable contractors will have experience in weed management in Tasmania, well-developed plant identification skills, and access to equipment suitable for the jobs quoted for. Contractors must also hold the following licences and certificates:

- A Commercial Operator Licence from the Department of Natural Resources and Environment Tasmania
- A Certificate of Competency – AgVet Chemical Usage from the Department of Natural Resources and Environment Tasmania

GENERAL INFORMATION

1. Contact details:	Michelle Joy – Principal Natural Resource Management Email: mjoy@huonvalley.tas.gov.au Phone: 03 6264 9439			
2. Advertisement of Quote	By email and Council website			
3. Briefing or site inspection:	Details	Maximum attendees	Mandatory	RSVP
	None		☐ Yes ☒ No	
4. Submission of Quote	Written Quotations must be submitted and received by the Huon Valley Council by 5:00pm (EST) 31st August 2026			
5. Evaluation Criteria	Evaluation Criteria			Weighting
	Price			40%
	Skills and capacity			30%
	Relevant experience			20%

	Communication	10%
6. Quotes should not be longer than:	10 pages and submitted electronically via email to: nrm@huonvalley.tas.gov.au	
7. Quotes to be valid for:	30 calendar days after the time stated in Item 4	
8. Complaints:	Complaints regarding the Procurement Process to be directed to hvc@huonvalley.tas.gov.au	
PROCUREMENT PROCESS		
The Procurement Process is governed by the Huon Valley Council's <i>Code for Tenders and Contracts CORP-GOV-013</i> and is available on the Council's website. https://www.huonvalley.tas.gov.au/council/financials-fees/public-tenders-and-procurement/		
PART 2 – SPECIFICATION OF THE SERVICES		
The Specification of the Services required by Council is described in document Part 2 provided with this Request for Quotation and must be addressed by the prospective Supplier in the Quote.		
PART 3 – CONTRACT		
The draft Contract which Council has prepared and wishes to use to record the contractual engagement of the Supplier is Part 3.		
QUOTATION REQUIREMENTS		
The Quotation must be in writing and include: (1) A copy of the work schedule with quoted prices added; and (2) A statement outlining the contractor's suitability to carry out the work with reference to the Evaluation Criteria (3) Copies of the contractor's Commercial Operators Licence and Certificate of Competency		