HUON VALLEY COUNCIL

40 Main Street, Huonville
PO Box 210, Huonville 7109
hvc@huonvalley.tas.gov.au
ph: (03) 6264 0300
ABN: 77 602 207 026

EXPRESSION OF INTEREST — APPLICATION FORM

Lease of Mezzanine Level Room

Port Huon Sports and Aquatic Centre, 4421 Huon Highway, Port Huon

Closing Date: 5pm Monday 16 November 2026

Please complete all sections of this form and attach the supporting documents indicated. Completed forms must be lodged with Huon Valley Council by the Closing Date shown above.

Lodge by email to hvc@huonvalley.tas.gov.au (in PDF format), or deliver to Customer Service, Huon Valley Council, 40 Main Street, Huonville TAS 7109. Use the following as the email subject line or envelope address: "Expression of Interest, Port Huon Sports and Aquatic Centre".

Expressions of Interest received after the Closing Date will not be considered or accepted.

Section 1 — Applicant Details

Organisation Name (if applicable):	
Legal entity:	☐ Individual ☐ Incorporated Association ☐ Body Corporate ☐ Other:
ABN / ACN (if applicable):	
Postal address:	
Contact person:	
Phone:	
Email:	

HUON VALLEY COUNCIL

40 Main Street, Huonville
PO Box 210, Huonville 7109
hvc@huonvalley.tas.gov.au
ph: (03) 6264 0300
ABN: 77 602 207 026

Section 2 — Proposed Use

Describe the activity/use you propose for the mezzanine room, including how it is compatible with a multi-use sports and recreation centre and how it contributes to, or is related to, physical or mental health and wellbeing, fitness or recreation:

Proposed days and hours of operation:

The room is accessed via stairs only (there is no lift) and may experience noise from other activities taking place elsewhere in the centre at the same time. Is your proposed use compatible with these conditions?

☐ Yes ☐ No

Comments (if any):

Explain how your proposed use will optimise use of the space (including timeframes and any shared use), improve PHSC service quality and increase visitation to PHSC:

Section 3 — Insurance

A current Public Liability Insurance policy of at least $20M relevant to the proposed use is required. Please attach a copy of your current Certificate of Currency as part of your submission. Is a copy of your Certificate of Currency attached?

☐ Yes ☐ No

Section 4 — Business Plan

A concise business plan must be attached, outlining the proposed operating model, pricing, target users, projected income and expenses, and how the use will benefit the Port Huon community. Is a business plan attached?

☐ Yes ☐ No

HUON VALLEY COUNCIL

40 Main Street, Huonville
PO Box 210, Huonville 7109
hvc@huonvalley.tas.gov.au
ph: (03) 6264 0300
ABN: 77 602 207 026

Section 5 — Financial Status

Provide a brief statement of the financial status of your organisation or business. Council may separately request financial documentation demonstrating your ability to pay the costs and expenses under the lease.

Section 6 — Relevant Experience

Statement of experience relevant to carrying out the proposed use:

Section 7 — Applicable Accreditation

List any current applicable accreditation held relevant to the proposed use (e.g. fitness instruction accreditation), and attach copies:

Section 8 — Declaration

I/We declare that the information provided in this Expression of Interest is true and correct to the best of my/our knowledge.

Signature:

Name:

Position:

Date: